

Rekeying Instructions

Rekeying instructions are also available on our website under each individual product page or videos in our video library at www.olympus-lock.com

► 100,200,500,600,996,997,998,999,L20V

1. Remove set screw from barrel of lock.
2. Remove internal cylinder housing from lock body.
3. Remove brass retainer on back of cylinder plug.
4. Turn key 1/4 turn and place follower tool into back of cylinder plug.
5. Push follower through lock, removing plug for rekeying.

► 300SD,400SD

Note: These locks need not be removed from cabinet to be rekeyed.

1. Open lock (cylinder projects forward).
2. Locate "speed release" button on left side of projected cylinder and depress with sharp tool. Cylinder will spring forward.
3. Turn key 1/4 turn and pull cylinder forward out of lock.
4. Pull up retaining pin located at rear of cylinder. Cylinder may be rekeyed in two ways: use a follow tool to remove plug, or access top slide.
5. After keying, hold bolt stable and reinsert cylinder while depressing "speed release." Lock cylinder will automatically realign itself and snap back into place.

► 329R/429R

1. Remove strap from lock.
2. Turn lock over so that the back of the lock faces up and you have access to the set screw.
3. Remove the set screw and the small triangular metal cap.
4. Turn the lock onto its side with the protruding section facing you.
5. Using a sharp tool or paperclip, depress the button at the bottom of the hole. This will release the cylinder housing for removal.
6. Remove the cylinder housing from the lock body.
7. Rekey as necessary.
8. Reassemble lock.

► B7,DCN,DCR,FC10

1. Remove cam and screw.
2. Turn lock upside down.
3. Take a sharp tool and push retainer staple out.
4. Turn key 1/4 turn and place follower tool into back of cylinder plug.
5. Push follower through lock removing plug for rekeying.

► T37

1. To remove bolt:
 - a. Turn key to the 2:00 position, pull bolt up
 - b. Using a small tool, depress the bolt spring through the hole on the back of the lock and pull the bolt out
2. Remove the trim collar from the lock.
3. Slide the pin retaining cap off to expose springs and pins.
4. Rekey as necessary.
5. After keying, slide pin retaining cap back into place.
6. Replace trim collar.
7. To reinsert bolt:
 - a. Insert key and turn to 2:00 position.
 - b. Insert bolt until spring snaps into place.

► N078,R078

1. Remove set screw from barrel of lock.
2. Remove internal cylinder housing from lock body.
3. Remove brass retainer on back of cylinder plug.
4. Turn key 1/4 turn and place follower tool into back of cylinder plug.
5. Push follower through lock, removing plug for rekeying.

► 700,800,L78,754,854

1. Remove set screw from barrel of lock.
2. Turn key 1/4 turn and pull out cylinder and housing from lock body.
3. Extract cylinder and rekey same as a Schlage-style cylinder. Olympus brass cylinder body will chamber Schlage and Weiser original cylinders along with Lori replacement plugs. Less cylinder locks may chamber other manufacturer's cylinders.
4. Replace cylinder in housing. For proper operation, lazy cam must be timed.

Door timing: Driver bar faces away from direction the bolt is projecting.

Drawer timing: Driver bar faces in same direction the bolt is projecting.
5. Insert cylinder and housing by aligning set screw and hole.
6. Push until cylinder is approximately 1/8" from seated position. Use key to pick up lazy cam which will fully seat cylinder. If key does not withdraw at end of bolt throw, cam is not timed correctly (see "timing" above - Step 4).

► 820

1. Remove both set screw and set screw/stop pin from back of lock.
2. Remove rear housing section from back of lock.
3. Remove internal cam driver from back of cylinder.
4. Remove cylinder from lock body.
5. Remove brass retainer on back of cylinder plug.
6. Turn key 1/4 turn and place follower tool into back of cylinder plug.
7. Push follower through lock, removing plug for rekeying.

► 829

1. Turn lock over and remove the 4 screws from the bottom rectangular plate.
2. Remove bottom plate, then remove remaining set screw from bottom of lock.
3. Remove cylinder and cylinder top block from lock body.
4. Rekey cylinder, then reassemble into lock body using the reverse of above steps.

► 850

1. Remove set screw from barrel of lock.
2. Remove internal cylinder housing from lock body.
3. Turn key 1/4 turn and pull out cylinder and housing from lock body.
4. Extract cylinder and rekey same as a Schlage-style cylinder. Olympus brass cylinder body will chamber Schlage and Weiser original cylinders along with Lori replacement plugs. Less cylinder locks may chamber other manufacturer's Schlage compatible key-in-knob cylinders.
5. Insert cylinder and housing by aligning set screw and hole.